



# SAN DIEGO COUNTY SHERIFF'S DEPARTMENT

## LICENSING DIVISION

9621 Ridgehaven Court, PO Box 939062  
San Diego, CA 92193-9062



**LICENSE APPLICATION FOR:** Select all that apply

**FILE # J-** \_\_\_\_\_

☐ JUNK DEALER    ☐ AUTO WRECKING YARD    ☐ NON-OPERATING VEHICLE STORAGE YARD

☐ RECYCLER    \*\*\*CRV & OTHER SCRAP METALS ☐ \*\*\*CRV ONLY ☐

**\*\*\* NOTE:** IF YOU'RE APPLYING FOR AN AUTO WRECKING YARD, JUNK DEALER, OR RECYCLER PERMIT (RECYCLING METALS) YOU WILL NEED TO CONTACT COUNTY PLANNING & LAND USE-ZONING AT (858) 565-5981. A MAJOR USE PERMIT WILL BE REQUIRED WITH YOUR APPLICATION.

**\*\*\*\*YOU WILL ALSO NEED APPROVAL FROM YOUR LOCAL FIRE DEPARTMENT/FIRE MARSHAL PRIOR TO TURNING IN YOUR APPLICATION.**

**FEES:** \$463.00 FOR NEW & RENEWING APPLICATIONS    (Fees are non-refundable)

**THE FOLLOWING ITEMS MUST BE SUBMITTED WITH YOUR APPLICATION –** Please contact our office for an appointment (858) 974-2020.

1. Correct Fee
2. Major Use Permit
3. Assessor's Parcel Number \_\_\_\_\_ and Zoning status \_\_\_\_\_ of property where activity will occur. (Information should be obtained from the Department of Zoning 858-565-5981 prior to turning in your application.)
4. Document showing that applicant is owner of the premises or a written agreement signed by the owner permitting such use of the Premises (Lease Agreement)
5. Hazardous Material Certificate – County Environmental Health Permit or Unified Program Facility Permit
6. Vehicle Dismantler License - (From DMV)
7. Certified Recycling Center Certification (CalRecycle)
8. Certified Appliance Recycler Permit (CAR)
9. Weighmaster License
10. Stormwater Permit
11. Weights and Measures Inspection Report/Form/Receipt
12. Fictitious Business Name Statement
13. Seller's Permit
14. Approval from Local Fire Department/Fire Marshal
15. DMV Motor Carrier Permit
16. Other

BUSINESS NAME: \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ FAX # \_\_\_\_\_

YARD SITE LOCATION ADDRESS, IF DIFFERENT FROM BUSINESS ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

**Check appropriate Business Description:**    ☐ PARTNERSHIP    ☐ LLC    ☐ SOLE PROPRIETORSHIP

☐ CORPORATION    If yes to corporation, include name: \_\_\_\_\_

(All other partners and/or business associates **must** fill out a Background Application for Sheriff's Regulatory Activities form that is attached to this packet.)

OWNER OF PREMISES: \_\_\_\_\_ Phone #: \_\_\_\_\_

### PLANNED SCHEDULE OF OPERATION

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OPEN AT:							
CLOSE AT:							

BUSINESS NAME: \_\_\_\_\_

DO YOU ACCEPT/BUY TYPE OF SCRAP METAL? [ ] YES [ ] NO

DO YOU ACCEPT/BUY ANY APPLIANCES? [ ] YES [ ] NO

IF APPLYING AS A RECYCLER IN SCRAP METAL, WHAT OTHER TYPES OF RECYCLABLE MATERIAL WILL YOU BE ACCEPTING?

(EXAMPLE: GLASS, PAPER, PLASTIC, USED MOTOR OIL, OIL FILTERS)

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I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION I HAVE GIVEN IS TRUE AND CORRECT, TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AGREE TO HAVING ALL REQUIRED NOTICES, UNLESS OTHERWISE SPECIFIED, SENT BY U. S. MAIL TO THE ADDRESS GIVEN ON THE APPLICATION. I HAVE READ AND UNDERSTAND THE SECTIONS OF THE SAN DIEGO COUNTY CODE OF REGULATORY ORDINANCES PERTAINING TO THE OPERATION OF THIS BUSINESS.

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Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Application Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

<b><u>Local Fire Department/Fire Marshal</u></b> <b><u>(REQUIRED BY APPLICANT)</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____ Fire Chief Fax (    )	<b><u>Sheriff's Department-Licensing Division</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____
<b><u>Dept of Planning &amp; Development Services - Noise</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____	<b><u>Dept of Agriculture Weights &amp; Measures</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____
<b><u>DEPT OF ENVIRONMENTAL HEALTH - Hazmat</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____	<b><u>LOCAL -Sheriff's Station</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____ Admin Lt. MS _____
<b><u>Dept of Planning &amp; Development Services - Zoning</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____	<b><u>Sheriff's Department-Licensing Division</u></b> Approved _____ Disapproved _____ Comments _____ By _____ Date _____