

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, AUGUST 24, 2021
0900 HOURS
MICROSOFT TEAMS MEETING**

ATTENDANCE

Voting Members Present:

A/S Frierson	Capt. Flynn, EMRF	Will Nemchek, FSD
Cmdr. Buchanan	Capt. Kneeshaw, DSD	Lt. Buchanan, SBDF
Cmdr. Duke	Capt. Manning, VDF	Burma Dunn, Public Member
Cmdr. Williams	Capt. Smith, GBDF/FAC 8	
Capt. Darnell, SDCJ	Patricia Ceballos, RSD	

Other Guests:

U/S Martinez	Michael Baranic, Legal	Fatima Pia, MSB
Lt. Adamos, DSD	Jerica Freitas RSD	Eunice Ramos, MSB
Sgt. Froistad, RSD	David King, RSD	Larisa Rosales, MSB
Michelle Aguinaldo, RSD		

- I. **CALL TO ORDER:** Will Nemchek called the meeting to order at 0900 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Darnell/Smith) to approve the minutes dated May 25, 2021. **MOTION CARRIED TO APPROVE.**
- III. **OLD BUSINESS:**
- No old business to discuss.
- IV. **NEW BUSINESS:**
- A. **FY 2020-21 4th Quarter Financial Report** – Jerica Freitas
Ms. Freitas presented the financial report for the 4th quarter of FY 2020-21.
- B. **FY 2020-21 4th Quarter Overview** – Jerica Freitas
Ms. Freitas presented the 3rd Quarter financials outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Inmate Welfare Funds. She also gave a detailed accounting of operating costs and commercial labor costs of all the IW programs.
- C. **Inmate Welfare Committee Meeting Frequency** – Patricia Ceballos
Ms. Ceballos addressed the committee on how often meetings occur. Several other counties were surveyed as to how often they hold their meetings. The answers ranged from monthly to quarterly. The committee discussed changing the meetings to bi-monthly and will vote on this at the next meeting.
- V. **ACTION ITEMS:**
- A. FY 2020-21 4th Quarter Financial Report – Jerica Freitas
MOTION made and seconded (Flynn/Ceballos) to approve the FY 2020-21 4th Quarter Financial Report.
MOTION CARRIED TO APPROVE.
- VI. **OFF AGENDA:**
- Patricia Ceballos** – Thank you for your patience as I transition to this new role.
- Fatima Pia** – Introduced Larisa Rosales who is officially our new DSB Analyst.

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Cmdr. Duke – He welcomed Larisa to DSB. He also inquired about the health of the Welfare Fund going forward. Ms. Aguinaldo addressed the question and Ms. Ceballos gave a brief overview of SB 555.

Assistant Sheriff Frierson – Welcome to Cynthia Naranjo. She has joined us as our Administrative Secretary II and will be taking over as secretary of this Committee next meeting.

VII. **ADJOURNMENT:** 0929 hours

NEXT MEETING: **CHAIR: Captain Kneeshaw**
Tuesday, September 28, 2021
0900 Hours
Microsoft Teams Meeting