

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, JANUARY 28, 2020
0900 HOURS
RIDGEHAVEN, MAIN CONFERENCE ROOM**

ATTENDANCE

Voting Members Present:

Cmdr. Brown, DSB	Capt. Lovelace, VDF	Christine Brown, RSD
Cmdr. Maryon, DSB	Capt. Madsen, LDCDRF	Kurt Greiner, FSD
Capt. Buchanan, GBDF/FAC 8	Lt. Castillo, SBDF	Burma Dunn, Public Member
Capt. Hays, SDCJ	Lt. Horan, EMRF	

Other Guests:

Capt. Duke, MSD	Patricia Ceballos, RSD	Fatima Pia, MSB
Capt. Kneeshaw, DSD	Dane Gapuz, RSD	Steven Tamayo, RSD
Lt. Manning, DSD	David King, RSD	Sanford Toyen, Legal
Michelle Aguinaldo, RSD		

- I. **CALL TO ORDER:** Christine Brown called the meeting to order at 0901 hours.
- II. **INTRODUCTION OF GUESTS:** None
- III. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Madsen/Dunn) to approve the minutes dated November 26, 2019. **MOTION CARRIED TO APPROVE.**
- IV. **OLD BUSINESS:**
 - A. No new business to discuss.
- V. **NEW BUSINESS:**
 - A. FY 19-20 2nd Quarter Financial Report – Dane Gapuz
Mr. Gapuz gave a review of jail store revenues and expenditures as well as the Inmate Welfare fund.
 - B. FY 19-20 Inmate Welfare Fund 2nd Quarter Overview – Steven Tamayo
Mr. Tamayo provided detailed information on revenue sources such as commissary sales and phone commissions. He also outlined costs associated with some of the classes and programming offered to inmates.
- VI. **ACTION ITEMS:**
 - A. Approve FY 19-20 2nd Quarter Financial Report
MOTION made and seconded (Hays/Lovelace) to approve the 1st Quarter Financial Report.
MOTION CARRIED TO APPROVE.

VII. **OFF AGENDA:**

Christine Brown – We are still working on cleaning out items from the Print Shop and will work with Purchasing and Contracting to address any remaining items that have not been claimed. We are creating a floor plan to incorporate the silk-screening program at Las Colinas. Thank you to everyone who helped with the Point in Time count; over 1,000 inmates were surveyed. CA State awarded HHSA \$2 million that we will utilize to enroll inmates in Medi-Cal.

VIII. **ADJOURNMENT:** 0924 hours

NEXT MEETING:

CHAIR: Captain Hays
Tuesday, February 25, 2020
0900 Hours
Ridgehaven, Main Conference Room